

Name _____

Counselor:	<input type="checkbox"/> Bell	<input type="checkbox"/> Booth
	<input type="checkbox"/> Vento	<input type="checkbox"/> O'Donnell
	<input type="checkbox"/> Rodriguez	<input type="checkbox"/> Sakoff

COLLEGE MID-YEAR GRADE REPORT REQUEST

NOTE: No College Mid-Year Report will be sent without completion of this form.

Your mid-year grade report will be sent via Naviance unless the college requires you to mail your mid-year report. If your grade report must be submitted via postal mail or a specific mid-year report form is required, you must provide the Guidance Office with a stamped (business) envelope addressed to each college where you want your mid-year report sent. The Guidance Department will provide the return address. Be sure to write your name on the flap of the envelope.

If you have already been accepted, please check with your college to determine if the college also needs your seventh semester grades. If you require the Counseling Office to submit your 7th semester grades to the colleges to which you have applied, you **MUST** complete and sign the form below.

Please be advised if you have applied to more than one college or university via the Common Application, all of their respective admissions offices will have access to all documents electronically submitted on your behalf. In the Common Application, you agreed to the following statement: I acknowledge that every school that I have attended may release all requested records and recommendations to colleges to which I am applying for admission. I also understand that employees at these colleges may confidentially contact my current and former schools should they have any questions about the information submitted on my behalf.

COLLEGE/UNIVERSITY

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____
- 8. _____
- 9. _____
- 10. _____

(Student Signature)

(Date)

(Parent Signature-required if student is under 18) (Date)